

## Steering Committee Minutes 5-14-03

Those present in Walker Science 160 (beginning 10:00 am) included the following: Terri Curry, Ron Jorgensen, Steve Nimmo, Cathee Phillips, John Pinto, Tom Rice, Shari Tramp, Cindy Welp.

Steve Nimmo chaired the meeting, following the agenda distributed by email to Steering Committee members. Minutes of the 5-07-03 meeting passed as distributed.

The group agreed to meet on June 4<sup>th</sup> from 1:00 pm to 3:00 pm. Otherwise, our meeting through May and June will be Wednesday from 10:00 am to 12:00 pm.

It was noted that the Criterion 1 subcommittee recently finished a newer draft. But to avoid possible confusion, the April 21<sup>st</sup> draft was discussed and edited. Many of the comments were aimed at consistency with style. Again the group tried to minimize the use of quotations. Some of the information will need to be looked at again in light of the Changes Since the Last NCA Visit chapter.

Somewhere in the report we need to include the Board directive to become a Tier 1 Regional Institution (US News & World Report). Exactly where is to be determined later.

As a committee, we need to decide whether we want to write bullet points for strengths & opportunities or to include this information in the narrative. It was felt that we had too small of a group to make the decision at this meeting.

Up for this week is “Changes Since the Last NCA Visit.”