

# Self-Study Plan

## Schedule

April 2002	Appoint Co-Chairs
June 2002	Appoint Steering Committee
August 2002	Begin to Educate Community
September 2002	Appoint Self-Study Committee
September 2002	Complete Self-Study Plan
September 2002	Submit Self-Study Plan to HLC
September 2002	Choose subcommittees
October 3, 2002	HLC Liaison Visit
October–December 2002	Collect Data for Self-Study
December–February 2003	Analyze Data for Self-Study
March 2003	Write Criteria Rough Drafts
April 2003	Write Intro & Conclusion Drafts
April 2003	Circulate and receive reactions to the draft report
May – June 2003	Edit Self-Study Report
July 2003	Send Report to Outside Editor
August 2003	Submit Self-Study Report to Liaison
September 2003	Revisions Suggested by Liaison
October 2003	Edit Self-Study Report Again
November 2003	Final Revisions
January 2004	Send Report to Site Team
January 2004	Prepare for On-Site Visit
February 23-24, 2004	Visit by the HLC Site Team
9 weeks later	Site Team Report
Within 2 Weeks	Morningside Response
August 2004	Commission Action
	Action Letter: Statement of Affiliation Status and Record of Status and Scope

## Goals for the Self-Study

- Document changes made in response to NCA 1994 visit.
- Encourage a culture of assessment.
- Engage a collaborative pan-institutional process.
- Create and share a dynamic snapshot of the Morningside College Community

## Table of Contents

- I. Introduction
- II. Concerns since the 1994 site visit
  - A. Address Concerns from the 1994 site visit
  - B. Address the follow-up reports on reducing deficits
- III. Meeting the General Institutional Requirements
- IV. Criteria 1 – Morningside College has clear and publicly stated purposes consistent with its mission and appropriate to an institution of higher education.
  - A. Educational Purposes
  - B. Other Purposes ???
- V. Criteria 2 – Morningside College has effectively organized the human, financial, and physical resources necessary to accomplish its purposes.
  - A. Human Resources
  - B. Financial Resources
  - C. Physical Resources
- VI. Criteria 3 – Morningside College is accomplishing its educational and other purposes.
  - A. Educational Programs
  - B. Assessment
  - C. Graduate Programs
  - D. Student Support Services
- VII. Criteria 4 – Morningside College can continue to accomplish its purposes and strengthen its educational effectiveness.
- VIII. Criteria 5 – Morningside College demonstrates integrity in its practices and relationships.
- IX. Summary and Request for Continued Accreditation
- X. Appendices